



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAJAPALAYAM RAJUS' COLLEGE
Name of the head of the Institution	V.Venkatraman
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04563226467
Mobile no.	9443424148
Registered Email	rrc1973@gmail.com
Alternate Email	iqacrrc1973@gmail.com
Address	Rajapalayam Rajus' College, Mudangiar Road
City/Town	RAJAPALAYAM
State/UT	Tamil Nadu
Pincode	626117

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Rural																						
Financial Status			Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director			R.Vishnu Shankar																						
Phone no/Alternate Phone no.			04563226467																						
Mobile no.			9894555370																						
Registered Email			rrc1973@gmail.com																						
Alternate Email			drv1964@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://rrc.ac.in/aqar.php																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://rrc.ac.in/ac.php																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.48</td> <td>2013</td> <td>25-Oct-2013</td> <td>24-Oct-2018</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.93</td> <td>2020</td> <td>08-Jan-2020</td> <td>07-Jan-2025</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.48	2013	25-Oct-2013	24-Oct-2018	3	B++	2.93	2020	08-Jan-2020	07-Jan-2025
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6. Date of Establishment of IQAC			23-Jun-2006																						
7. Internal Quality Assurance System																									
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	1	
NAAC Peer Team Visit - 3rd Cycle accreditation under RAF	18-Dec-2019 2	152
Seminar on	06-Nov-2019 1	102
Mock Peer-Team Visit	23-Oct-2019 1	24
Discussion on Criterion - IV Infrastructure and Learning Resources	21-Oct-2019 1	9
ICHR Sponsored Seminar on	18-Oct-2019 2	250
Discussion on preparation of consolidation of mentor-mentee report with head of the department	27-Aug-2019 1	18
Discussion with Head of the department on finalization of supporting documents for physical verification	19-Aug-2019 1	19
Discussion on selection of student's representative for IQAC member	20-Jul-2019 1	10
Discuss on Submission of IIQA , SSR and correction of feedback on curriculum from students.	17-Jun-2019 1	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PG Department & Research Centre in History	ICHR Seminar Grant	ICHR, Government of India	2019 2	200000
Faculty	ICHR Research Project Grant	ICHR Government of India	2019 730	200000
Faculty	ICHR - Research Project Grant	ICHR Government of India	2019 730	200000
Faculty	ICHR Research Project Grant	ICHR Government of India	2019 730	325000
View File				

9. Whether composition of IQAC as per latest

Yes

NAAC guidelines:													
Upload latest notification of formation of IQAC	View File												
10. Number of IQAC meetings held during the year :	13												
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes												
Upload the minutes of meeting and action taken report	View File												
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No												
12. Significant contributions made by IQAC during the current year(maximum five bullets)													
1. Focusing on special coaching classes for communicative skills among the students. 2. Conducting programme for faculty members to enhance research activities. 3. Online Feedback analysis on all stakeholders. 4. Effective utilization of ERP software ROVAN 5. Achieved B Double Plus Grade (3rd cycle) CGPA 2.93 / 4.00 by NAAC under revised accreditation framework (RAF)													
View File													
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year													
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	compared to 2018-19.
More participation in zone, district and state level sports tournaments	1867 students participated in zone level, Institutional level and district level
To submit the RUSA 2.0 - Component 6 DPR	DPR is submitted for 100 % financial assistance on 18-10-2019 to commence PG courses in Physics, Chemistry and B.Com. (Professional Accounting)
Kindle the faculty to apply for more funded research projects	Eight interdisciplinary projects was submitted under UGC-STRIDE scheme
To promote more best practices towards greener and cleaner environment.	a) Efforts initiated to biodegrade the plant wastes as well as other organic wastes towards bio-fertilizer formation. b) Many awareness campaigns for students towards environment conservation were initiated. Bird watching, Planting trees, formation of herbal garden in the campus were among the few
To render the support from Alumni to increase the infrastructure facilities.	Construction of Alumni Association Auditorium was initiated. Fund exclusively contributed by Rajapalayam Rajus' College Alumni Association. Rs.25,16,341/- for the Academic year 2019 - 2020.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> <tr> <td>College Governing Council</td><td>21-Oct-2019</td></tr> </table>		Name of Statutory Body	Meeting Date	College Governing Council	21-Oct-2019
Name of Statutory Body	Meeting Date				
College Governing Council	21-Oct-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	18-Dec-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	05-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We use ROVAN ERP Software for Management Information system (MIS). It build digital environment with a sense of appropriateness and coherence to provide an extensive support in capturing processing, storage and retrieval of relevant data for policy planning and implementation, decision making, monitoring and evaluation of the education system. Our ROVAN ERP Software provides the following modules. a) Student admission module b) Student attendance module. c) Fee management module. d) Integrated Library management module as ROVAN LMS and online public access catalogue (OPAC), book lending and egate etc. e) Internal examination module. f) Accounts finance module. g) Biometric attendance system for staff. h) CCTV and security systems. i) Asset management module. j) Transport management module. k) Staff payroll process.
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our Institution works in an affiliated system and has been following the norms and academic programmes of the Madurai Kamaraj University, Madurai which ultimately frames the curriculum and updates the curriculum/syllabi at regular intervals. Teachers of the College are active members of Board of Studies of the University and thereby significantly contribute to the effective planning and implementation of the curriculum. The action plan for every year is framed as per the academic calendar published by the Madurai Kamaraj University, Madurai. Apart from the academic calendar provided by the University, the College follows its own academic calendar for the schedule of internal examinations. The University follows the CBCS (Choice Based Credit System) that provides enough opportunity to opt courses according to the interest and the preference of the students. At present, the curriculum involves emerging areas of knowledge in Social Science, Science, Management and Humanities. The College has Academic Staff Council inclusive of Heads of the Departments of various disciplines under the headship of the Principal to ensure effective implementation of the curriculum. This Council supervises overall implementation of CBCS system and ensures that the number of academic days as stipulated in the syllabus is met by arranging special classes in the event of loss of regular working days. Various departments have devised enrichment courses known as add-on courses in order to fill the skill and knowledge gaps among the students. These Courses supplement regular course-content and help students learn essential life skills. They also provide guidance to students to build a sound career and explore new avenues. The College also organizes department-wise workshops, seminars, conferences and expert lectures to enhance the academic potential of students. A variety of teaching learning styles and

strategies are employed to suit the needs of students. Students' progress is monitored and recorded by using assessment procedures. Cognitive teaching methods like peer teaching, discussion, induction method, questioning method and field trips are also implemented to enable the students to have a deep insight in to the subjects. The College also employs a feedback mechanism from the students regarding curriculum and its implementation which reflects the level of satisfaction of students regarding the innovative teaching practices. The College supports the faculty members in various ways by providing resources like internet and e-library facilities. Various Orientation Programmes, Refresher courses, Faculty Development programmes and Workshops are attended by our faculty to update their knowledge and improve their curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Basics of Machine learning	-	29/01/2020	30	Employability	Basics of Machine Learning
Arithmetic Ability	-	01/02/2020	30	Employability	Arithmetic Ability
Principles and Practice of Insurance	-	03/07/2019	99	Employability	Principles and Practice of Insurance
Fundamentals of Mathematics	-	16/08/2019	30	Employability	Fundamentals
Software Development	-	13/01/2020	73	Employability	Software Development
Goods and Service Tax	-	12/12/2019	30	Employability	Goods and Service Tax
Essential Employability Skills	-	19/08/2019	30	Employability	Essential Employability Skills
Heritage and Tourism in India	-	16/08/2019	30	Employability	Heritage and Tourism in India
Personal Excellence	-	28/06/2019	30	Employability	Personal Excellence
Creative Writing	-	16/09/2019	90	Employability	Creative Writing
Digital Photography	-	03/12/2019	30	Employability	Digital Photography
Office Automation	-	16/06/2019	30	Employability	Office Automation
Tamil for Competitive Exams	-	28/06/2019	30	Employability	Tamil for Competitive Exams
Technical Course in	-	16/12/2019	30	Employability	Technical Course in

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	English	17/06/2019
BSc	Chemistry	17/06/2019
BSc	Physics	17/06/2019
BBA	Business Administration	17/06/2019
MA	History	17/06/2019
BA	History	17/06/2019
MCom	Commerce	17/06/2019
BCom	Commerce	17/06/2019
MSc	Computer Science	17/06/2019
BSc	Computer Science	17/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Physics	17/06/2019
BSc	Chemistry	17/06/2019
BSc	Mathematics	17/06/2019
BA	English	17/06/2019
BA	History	17/06/2019
BSc	Mathematics with Computer Application	17/06/2019
BBA	Business Administration	17/06/2019
MSc	Computer Science	17/06/2019
MCom	Commerce	17/06/2019
MCom	Commerce with Computer Application	17/06/2019
MSc	Mathematics	17/06/2019
MA	History	17/06/2019
MA	English	17/06/2019
MPhil	Commerce	17/06/2019
MPhil	History	17/06/2019
PhD or DPhil	History	17/06/2019
PhD or DPhil	Commerce	17/06/2019

BCom	Computer Application	17/06/2019
BCom	Commerce	17/06/2019
BSc	Computer Science	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	660	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Basics of Machine Learning	29/01/2020	57
Goods and Service Tax(GST)	12/12/2019	43
Value Education	20/06/2019	211
Environmental Studies	12/10/2019	187
Business Statistics	02/01/2020	26
Heritage and Tourism in India	16/08/2019	44
Principles and Practice of Insurance	07/06/2019	53
Introduction to MATLAB	03/01/2020	52
Digital Photography	03/12/2019	40
Office Automation	16/06/2019	36
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	52
BCom	Computer Applications	114
BSc	Computer Science	42
MSc	Computer Science	9
MA	History	1
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Curriculum Feedback is collected from various stakeholder such as Employer, Alumni, Students and Teachers through the online Google form in College Website (<https://rrc.ac.in>). The Feedback has been scrutinized by IQAC Coordinator Members and then It is forwarded to the Head of the Institution/chairperson of IQAC for suggestions. This process is tabled at Academic Staff Council Meeting for due consideration. Being an affiliated college of Madurai Kamaraj University, the proposed remedial measures are represented in the University Board of Studies Meetings through our college faculty members who acts as Chairman, Chief Members of Boards of Studies in the Madurai Kamaraj University. Based on all colleges proposed remedial measures, revision of syllabus is carried out once 5 years in the Madurai Kamaraj University Board of Studies meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	72	206	71
BCom	Commerce (R)	72	376	71
BSc	Chemistry	46	176	46
BSc	Mathematics	72	138	57
BSc	Physics	46	166	43
MA	History	43	20	19
MCom	Commerce	43	57	36
BA	English	69	132	75
BBA	Business Administration	69	159	72
BCom	Commerce With Computer Application	88	213	85
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2265	218	41	Nil	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
100	97	173	14	1	485
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students who enlisted in the college or from diverse socio-cultural back drop. The inter College with distinct aims and aspirations. The confident myriad of challenges in their attempts to achieve their aspirations. The unfamiliar surroundings, peer pressure, pressure to perform, physical changes, career choices, identity formation etc., are some of the component problems before the young students. They need a guide to guide them properly during their perplexity. Though many are shrewd to cope up with the hardships, some students need some helping hands. Hence mentoring system is followed in our institution. • The main motive of the system is bestowing motherly affection and fatherly guidance to the young ones. • Every mentor is assigned a 20 to 30 students depending on the strength of the students in each class. • The mentor is obligated for offering academic and personal support. • The particular mentor is the authorized faculty to solve any sort of short comings and the other faculty are the unauthorized mentors. Therefore students can contact any staff for their needs. • The staff guardian monitors the academic performance, conduct attendance, library visits, special skills, family background and physical status and registers all. • Every slight change in the student is monitored closely and necessary mentoring is granted to the students. Mentoring system is an offshoot of counseling • The mentor together with the counseling cell and placement cell strive hard to mould the future of the students. • It identifies the slow learners and suggests suitable remedy. • It minimizes the student dropout rates. • This provides a better environment of learning. • The students all motivated to face the society confidently. • The get career guidance, counseling for higher education and courage to face on campus and off campus interviews.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2483	100	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
100	100	6	6	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

MCom	TMCC	April 2020	18/09/2020	09/10/2020
MA	THS8	April 2020	18/09/2020	09/10/2020
BSc	SPH8	April 2020	18/09/2020	09/10/2020
BSc	SMT8	April 2020	18/09/2020	09/10/2020
BSc	SCH8	April 2020	18/09/2020	09/10/2020
BCom	CCR8	April 2020	18/09/2020	09/10/2020
BA	AHS8	April 2020	18/09/2020	09/10/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Madurai Kamaraj University, Madurai, evaluation norms of the university are followed. Internal assessment is transparent and robust in terms of frequency and variety: • At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. • The internal assessment test schedules are prepared as per the university and communicated to the students well in advance and put in notice board. Continuous assessment in theory subjects: • As per the University regulations, two internal exams will be conducted. The marks allotted for internal exams are 25 and to that of external exams are 75. • In this frame work, the college conducts two written exams for 30 marks and converted into 10 marks, two written assignments (5 marks) and the average is taken for written exam marks and assignment marks. Also, one seminar (5 marks) and one classroom peer team teaching (5 marks) are conducted by the each subject teacher. • The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. Continuous assessment in practical subjects: • For practical subjects, there shall be a continuous evaluation during the semester for 40 marks for internal and 60 end examination marks. Continuous assessment in Projects: • The final year students are assigned to the guides on bar with the topics they have selected for their studies and they are evaluated internally as per university norms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The academic calendar includes exam dates for internal exams so that the students and teachers may ready to prepare well in advance. This can also serve to put into perspective exactly how much time is available for students and teachers alike for lessons and leisure. After all, as these dates approach, it would be necessary to focus on studying so as to be as prepared as possible for the tests. • The significant events of our college, such as sports festivals, religious events, job or club fairs, etc • College is an opportunity to test the students' boundaries, that is, all manners of talks and seminars, so that our academic calendar includes the list of the important events to allow students, the chance to attend and learn outside a classroom setting for students talks and seminars • Our academic calendar includes particularly significant extracurricular activities, such as theatrical productions, musical concerts, and others so as to give students a chance to try out new experiences. • Including the holidays is particularly important. The inclusion of the holidays in the academic calendar would allow to coordinate the student departures with any other relevant events, such as exam periods. • Enrollment days of any programme are generally an important element in the case of colleges. Our academic calendar includes the Enrollment days of any programme so that the students would be expected to enroll themselves by their name and when one takes into account that many students may live elsewhere normally,

this would be a significant convenience for them. This way, students can more easily coordinate and enroll with the least amount of fuss.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://rrc.ac.in/naac.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
AHS8	BA	History	59	58	98
CCR8	BCom	Commerce (R)	69	55	80
SCH8	BSc	Chemistry	36	36	100
SMT8	BSc	Mathematics	51	50	98
SPH8	BSc	Physics	40	40	100
THS8	MA	History	5	5	100
TMCC	MCom	Commerce	33	33	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://rrc.ac.in/naac.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	ICHR	725000	249376
Industry sponsored Projects	180	INSTAGANA LIVE PVT LTD, Chennai	10000	10000

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Kalvetu Payelarangam	Tamil Department Research Department of History	16/08/2019
International Conference	PG Department Research	20/02/2020

**on Digital Economy -
Emerging Trends in
Commerce Management**

Centre in Commerce

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Navalar Somasundhara Bharthiyar Award	K.Kandasamy Pandian	Ilanthamilar Ilakkiya Peravai	27/07/2019	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MATHS (R)	1	Nil
National	CHEMISTRY	2	Nil
National	ENGLISH (R)	3	Nil
National	COMMERCE (SF)	3	6.3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
CHEMISTRY	2
HISTORY	6
ENGLISH	2
TAMIL	1
COMMERCE	10
ENGLISH (SF)	8
LIBRARY	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Green solution to corrosion problems -at a glance	Dr. T. U masankares wari	Internat ional Journal of Corrosion scale inhibition	2019	7	Rajapala yam Rajus College, R ajapalayam	7
Chronopo tentiometr ic/chronoa mperometri c transient analysis of naproxen via electr ochemicall y synthesi zed nano spinel ZnFe2O4 films	M Kanaga sabapathy	Journal of Electro analytical Chemistry	2019	5	Rajapala yam Rajus College, R ajapalayam	5
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Textural and morpho logical studies on zinc-iron alloy elec trodeposit s	M Kanaga sabapathy	Journal of Chemical Sciences	2019	2	7	Rajapala yam Rajus College, R ajapalayam
Green solution to corrosion problems -at a glance	Dr. T. U masankares wari	Internat ional Journal of Corrosion scale inhibition	2019	3	7	Rajapala yam Rajus College, R ajapalayam
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	162	724	4	3
Presented papers	18	32	3	Nil
Resource persons	6	5	12	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL DAY AGAINST DRUG ABUSE	NSS and Library	4	250
INDEPENDENCE DAY - ROTARY CLUB	Rotary Club	6	75
INTERNATIONAL DAY AGAINST DRUG ABUSE	NSS and Library	4	250
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
SWACCH BHARAT	HISTORY AND PHYSICS ALONG WITH GOVT HOSPITAL	CLEANING GOVT HOSPITAL CAMPUS	5	75
GENDER SENSITIZATION	All Departments	International Women's Day Celebration	40	850
HEALTH AND NUTRITION	CHEMISTRY AND COMMERCE CA	DEBATES CONDUCTED TO THE PRIMARY SCHOOL STUDENTS	4	135
AIDS AWARENESS	COMMERCE CA ALONG WITH GOVT BOARD SCHOOL	AWARENESS DRAMA AND QUIZ CONDUCTED	5	25
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On the job training	Arun Junai Textiles	Arun Junai Textiles	15/05/2019	25/05/2019	A. Jega Subha (B7C17707) K. Lakshmi Priya (B7C17719)
On the job training	Azagar Textiles	Azagar Textiles	13/05/2019	22/05/2019	M. Kalliammal (B7C17714) E. Muthu Lakshmi (B7C17725)
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tally Education Pvt. Ltd, Bengaluru Relywin Institute of Learning, Kovilpatti	22/01/2020	Career Guidance and Provision of Certificate Course on Tally with GST	307
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000000	27311671

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN LMS	Fully	6.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	30006	4299854	304	92473	30310	4392327
Reference Books	1487	495963	37	9189	1524	505152
Journals	79	198024	39	37227	118	235251
e-Books	3135000	Nill	Nill	Nill	3135000	Nill
e-Journals	6000	11800	6000	5900	12000	17700
CD & Video	471	4785	Nill	Nill	471	4785
Others(s pecify)	149	Nill	57	Nill	206	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	177	120	0	0	0	18	13	20	26

Added	0	0	0	0	0	0	0	15	0
Total	177	120	0	0	0	18	13	35	26

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

35 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
800000	898499	3000000	3497231.48

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has an Advisory Committee which looks after regular maintenance of College campus. The committee submits its report to the Principal and Chairman of the trust. If required the issues are discussed in Local Managing Committee (LMC) meeting and the necessary steps are taken. The management allocates sufficient fund for the upkeep of the infrastructure and equipment every year. Lab Maintenance Science Lab 1. Each laboratory has got sufficient lab equipment as per the requirement of University syllabus and the equipments are periodically inspected. 2. College ensures that repairs are made in a timely manner and prevent any damages from getting worse. 3. The lab equipments are kept away from any extreme heat or cold 4. Timely replacement of damaged parts are done. 5. Each lab has a keen lab technician to look after particular lab. Computer Lab 1. Computers and accessories are well maintained and serviced as required. Most of the computers and other electronic gadgets have AMC facility 2. Antivirus software is installed in all systems to prevent uncalled for system troubles. 3. A centralized generator is installed in the college 4. Lab has a dedicated lab supervisor who is mainly responsible to look after that particular lab under her domain. Library Maintenance 1. shelving new materials 2. searching for lost books 3. evaluating the physical condition of the stocks 4. removing and remediating damaged books 5. weeding the collections in accordance with established guidelines 6. recording collection statistics 7. changing location codes of materials, if necessary 8. physical processing and labeling of new materials 9. space planning for collection moves 10. organizing and planning the relocation of materials III. Sports complex 1. There is a regular inspection and supervision of sports facilities and equipment available in our college. 2. Our college abandons the use of old and exhausted equipment. 3. Maintenance and repair are inappropriate to the extent that the equipment would be possible to reuse otherwise, leaving such equipment is the best way to follow safety rules. IV. Classrooms 1. The goal of the college is to maintain a safe, clean and secure environment that will optimize the learning experience for students and staff. 2. The classrooms, lecture halls and tutor rooms are fully furnished with state-of-the-art technology to be at par with the standards set by the world's best institutes. It was regularly overseen by the department staff and representatives. 3. The Teaching-Learning pedagogy used in

the classrooms is IT enabled and all classrooms are equipped with a standard array of presentation equipment that provides our faculty with the best multimedia tools for their instructional needs. 4. The smart halls can accommodate up to 120 students, classrooms can accommodate 60 students. It was cleaned and kept in protected. V. Departments The respective department maintains a stock register for all relevant equipment. Stock verification is carried out at the end of every academic year and the missing instruments and breakages are noted down.

<https://rrc.ac.in/naac.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free Meals and accommodation for Sports persons, Management Contribution for Student Youth Welfare Activities, Charities, Student Aid Fund	757	631710
Financial Support from Other Sources			
a) National	Adi Dravidar Scheme (SC/ST/SCC) District Backward Class Officer (BC/MBC/DNC)	590	2257881
b) International	Nil	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	17/07/2019	67	Rajapalayam Rajus College
Yoga and Meditation	21/06/2019	625	Rajapalayam Rajus College
Bridge Course	20/06/2019	583	Rajapalayam Rajus College
Remedial Coaching	21/08/2019	317	Rajapalayam Rajus College
Soft Skill Development	20/06/2019	666	Rajapalayam Rajus College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling for higher studies - Dept. of BBA	Nil	4	Nil	Nil
2019	Competitive Exam (BBA)	25	Nil	Nil	Nil
2019	TNPSC Cocaching (History)	74	Nil	Nil	Nil
2019	SET / NET Coaching (History)	19	Nil	Nil	Nil
2019	Seminar on Career Opportunities in banking Sector (27.09.2019) (Bcom CA)	Nil	81	Nil	Nil
2019	How to improve communication to participate in group discussion (30.01.2020) (Bcom CA)	Nil	76	Nil	Nil
2019	Special Coaching Classes for JAM / TIFR	27	Nil	Nil	Nil
2019	Career Counselling for higher studies - Dept. of CS	Nil	25	Nil	Nil
2019	Career guidance program on 'Bridging the Gap - College to corporate	Nil	40	Nil	Nil
2019	Career Counselling for higher	56	Nil	Nil	Nil

studies -
Dept. of
Tamil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Retrotech (Forestlines Group of Companies), Chennai	325	65	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	B.Com CA	PG Dept of Commerce with CA	Rajapalayam Rajus' College Rajapalayam	M.Com CA
2020	4	B.Com CA	PG Dept of Commerce with CA	Rajapalayam Rajus' College Rajapalayam	M.Com
2020	1	B.Com	Commerce SF	Rajapalayam Rajus' College Rajapalayam	M.Com CA
2020	1	B.Com	Commerce SF	Rajapalayam Rajus' College Rajapalayam	M.Com
2020	4	B.Sc	Physics	Govt College, Melur	M.Sc.,

2020	1	BBA	BBA	Hindustan Arts and Science college, Coimbatore	MBA
2020	3	BBA	BBA	KLU. Krish nankovil	MBA
2020	4	BBA	BBA	Rajapalayam Rajus' College Rajapalayam	M.Com
2020	1	B. Sc	Computer Science	Nehru College of Management, Coimbatore	MCA.,
2020	5	B. Sc	Computer Science	Rajapalayam Rajus' College Rajapalayam	M.Sc.,
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	4
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Madurai Kamaraj University D Zone Hockey Tournament	Inter Collegiate	150
Madurai Kamaraj University D Zone Swimming Tournament	Inter Collegiate	120
Athletics (Men) (100M, 200M, 400, 1500M, Shotput, Discus, Javelin, 4X100 M Relay, High Jump, Triple Jump	Institution Level	221
Athletics (Women) (100M, 200M, 400, 1500M, Shotput, Discus, Javelin, 4X100 M Relay, High Jump, Triple Jump	Institution Level	184
Sports Day Games (Men), Football, Cricket, Badminton, Hockey, Ball Badminton, Handball,	Institution Level	360

Basketball, Kabaddi, Jho - Kho, Volleyball, Table Tennis		
Sports Day Games (Men), Football, Cricket, Badminton, Hockey, Ball Badminton, Handball, Basketball, Kabaddi, Jho - Kho, Volleyball, Table Tennis	Institution Level	280
Staff Tournament (Men), Cricket, Ball Badminton, Badminton, Table Tennis	Institution Level	52
Staff Tournament (Women), Ball Badminton, Badminton, Throwball, Lucky Corner	Institution Level	48
Independence Day Mini Marathon Race	Institution Level	240
Republic Day Mini Marathon Race	Institution Level	212
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	FAZZA Inter National Champion	International	1	Nil	18RMHI008	Prithivi raj
2020	Thailand Para-Badminton	International	1	Nil	18RMHI008	Prithivi raj
2020	Thailand Para-Badminton	National	1	Nil	18RMHI008	Prithivi raj
2020	All India Inter University Hockey Tournament	National	1	Nil	19SBBA052	R.Ravikumar
2020	All India Inter University Hockey Tournament	National	1	Nil	19SBBA052	R.Ravikumar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' council plays a vital role in various administrative and academic body of the college. Every department has an association through which they organise programmes. Extracurricular activities like Sports, NCC, NSS, YRC, Fine Arts, Nature Club, Yoga are vibrant with students as the representatives unanimously elected. The members of YRC, RRC, NCC and NSS extend their service to the society voluntarily. The members of YRC and RRC have paid their service to the society. They actively represented their roles to the society in the academic year 2019-20 with a number of programmes. They proved their representation by promoting/ spreading the government motto Swatch Bharat and extend their volunteer service by cleaning the premises of various Government buildings and public places. All our NCC cadets are deputed to perform their service to the society risking their lives at various vantage points in the city during the lock down period of Covid- 19 assisting the traffic control duty. The Student Representatives act upon the advice of the staff-in-charge of the clubs in consultation with the Principal and Heads of the departments. The elected representatives are free to plan the activities starting from the inauguration, followed by the Freshers' Meet and other activities. Major activities including celebrations and observance of various days of national and cultural importance like the Independence Day, Republic Day, Teachers' Day and Gandhi Jayanthi, festivals like Pongal, Deepavali as well as intercollegiate events are organized with the sole responsibility for the students' discipline and in keeping the campus clean and green. Imparting Human Values: Human values like compassion and empathy are inculcated by organising rallies, awareness camps on social relevance like blood donation and physical fitness and other voluntary initiatives. They also volunteer to serve in disaster management efforts during the Gaja and Thane floods. Involvement in Academic Bodies: Students are selected to be members of the editorial board of the magazines of the departments and college and other publications as well. It serves as the platform for showcasing the creativity of the students. As the vision and mission of the Institution is to impart holistic education to the student community, to enable them to hone their skills, to suit the fluid trend of the society, education and the job market, the institution deems it important to recognise the voice of the students in its various activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Initially our association was inaugurated in the name of Rajapalayam Rajus College old boys association on 22nd July 1990, Sunday at 10.30 a.m. at the college premises. It is dedicated to foster an enduring relationship between RRC and its Alumni. It is a statutory body in the college that is registered under Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) in the name of RAJAPALAYAM RAJUS COLLEGE ALUMNI ASSOCIATION certificate of Registration of Societies number SRG / Virudhunagar / 153 / 2019 dated - 02nd July 2019. Objectives of Association: 1. To provide educational scholarships to economically desiring students. 2. To provide motivational guest lectures and career guidance to our final year UG and PG students to mould them into good citizens. 3. To encourage the formation of regional chapters to increase the participations of Alumni. 4. To encourage the Alumni to take abiding interest in the process and development of the institution. 5. To arrange and support placement activities of the student of the institution. 6. To encourage and guide the student on self-employment and to become entrepreneurs. 7. To promote the industry institution interaction to bridge the gap between corporate recruitments and education offered and enhance student's employability. Citing

the objectives of Alumni Association our alumni contribute in many ways for the development and betterment of our institution. Our students and the institution are benefitted in various fields such as students placement, training, expert lectures, career guidance session, industry visits and mentoring. The alumni of our institution guide and nurture our students to become professionals. Our association has planned to construct alumni association auditorium at the cost of rupees 1.36 crores. An amount of Rs. 25,16,341/- has been collected as on 31st March 2020 for the construction of AAA Project.

5.4.2 – No. of enrolled Alumni:

1520

5.4.3 – Alumni contribution during the year (in Rupees) :

2516341

5.4.4 – Meetings/activities organized by Alumni Association :

1 (Alumni Meet - 16.01.2020)

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution encourages a culture of participative management by involving staff members in a number of administrative roles. The college activities are managed by the committee constituted for academic and extension activities. Major committees comprise of teaching, non-teaching staffs and students as well. The college has created a decentralized structure for decision making where the committees interface their decisions with the staff council and the college committee. The College Governing Council consists of seven members from parent body, Principal as ex-officio member and a representative from Madurai Kamaraj University. It serves as the apex body in managing day to day affairs of the college. The College Academic Council consists of the Principal, the Coordinator of the self finance courses, and the Heads of the departments and the Coordinators of the extension activities, discusses and develops institutional plans for academic growth and created various committees for academic and non-academic activities. Various committees are constituted by the Staff Council for managing various functions of the college like preparation of college time table, allocation of co-curricular works, organizing admission, looking after the welfare of the students, preparing working guidelines for effective functioning of the college. The Staff Council suggests improvements in the design and implementation of the plans. All the committees do get their decisions ratified from the council and the decision of the Staff Council remains final.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Follows the practices of the Government norms in the admission process and provides chance to the meritorious students. A committee of

both teaching and non-teaching staff is formed for scrutinizing the application forms. Due representation is given to teachers belonging to socially backward community in the formation of the Committee. Transparency in the admission process is ensured by computerizing all the data given in the application forms. The merit list with cutoff marks for different reservation categories is displayed on the College notice board. The first list of provisionally selected students is automatically generated, based on merit and as per the criteria given by the Government. Subsequent wait lists are also published to fill up the vacancies in the departments. The admission to self-financing Programmes is based on the norms stated by the State Government and the UGC. Efforts are made to ensure that all students seeking admission to the various courses stay informed. No capitation from the students.

Industry Interaction / Collaboration

Industry interaction, industrial visits and industrial consultation services are provided by the respective departments and the college encourages students to take up projects with industries. Signing of MoU with reputed industries and institutions

Human Resource Management

The College provides continuous training to its staff to become competent teachers with necessary soft skills to mentor students effectively. The college conducts training programmes in new areas of knowledge and also encourages faculty members to attend seminars, conferences, workshops and orientation programmes through IQAC. Recruitment of teaching and non-teaching staffs based on skills and experience. Staff Self Appraisal report for both teaching and non-teaching staffs. Incentive schemes for the members of teaching faculty to motivate research culture

Library, ICT and Physical Infrastructure / Instrumentation

Well equipped library with internet access. 10 computers with internet access for Teachers, Students and Research Scholars to utilize the internet facility at free of cost. Provisions for the access of e-journals through INFLIBNET online sources. ICT, LCD projector in the classes to create new learning atmosphere. Entire campus

is provided with net work facility and under the surveillance of CCTV. Smart Hall. Purchase of recent editions books. Journals and Magazines in various disciplines. Educational CDs.

Research and Development

The college has a Research Committee and through this it encourages and monitors the research activities. It meets the teachers often and motivates to enhance their research activities. Two PG departments already got Research Centre status and few more departments plan to become research centers with the aim to increase the quantum of research. Ten faculties of the institution are recognized as research supervisors under Madurai Kamaraj University and they have been supervising Ph.D and M.Phil scholars. The management encourages faculties to take up projects and collaborative assignments and provides all the necessary support for the research and development. It encourages the faculty to undertake Major and Minor research projects from various funding agencies like ICSSR,UGC,DST and TNSCST etc. teachers are informed about the various fellowships available and are motivated to apply for the same. The Cell encourages all the Departments to organize Seminars, Workshops and Conferences at various levels.

Examination and Evaluation

Internal and External Examination system under the guidance given by the Madurai Kamaraj University. Online publication of Results. Photo printed Hall Tickets and Mark Statements. Appropriate arrangements for Physically Challenged Students. Supplementary and Revaluation provisions.

Teaching and Learning

The college plans to transform the atmosphere of teaching from a teaching center into a learning center where research becomes the focal point to emerge quality learning. It also looks in creating a leader through providing quality and inclusive educating focusing on developing the latest and most relevant courses with appropriate use of technology. The college is facilitating ICT enable teaching, systematic internal evaluation process and continuous monitoring of the students' performance. The annual agenda of the academic year is reviewed during the Academic review. This

practice ensures accountability. Active participation in the activities of cluster of colleges in Virudhunagar district. Organizing more number of Seminars, conferences, Guest Lectures and workshops to encourage students to learn more

Curriculum Development

Curriculum development is carried out by the Board of Studies and the Academic Council network by the University. Some of the senior teachers of this institution being its members offer their suggestions in their respective Board meetings and interact with the members of the various bodies of the University. They also help in the process of getting the approval and sanction for the revised syllabi and curriculum. In designing the curriculum they incorporate issues of contemporary relevance in tune with the model curriculum supplied by the UGC. The entire teaching faculty contributes substantially to the periodic revision and update of the curriculum which are ratified by the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College Website
Administration	Salary Administration- online mode for Aided Staff CCTV surveillance in the campus
Finance and Accounts	Office is computerized and all the works are done through ROVAN Software. Internal Audit is performed by officials deputed from Trust office periodically and the reports are obtained before conduct of the external audit. It is normally done after the closure of the accounts in all respects.
Student Admission and Support	An Admission Committee nominated by the Principal takes care of the admission process. Rovin Software for Students attendance and internal marks. LCD projectors in classes to improve Students learning Separate Students Library in PG classes of the Research Departments. INFLIBNET and N-List in the library.
Examination	The college is non autonomous college and affiliated to Madurai Kamaraj University. Examinations are conducted as per the norms of Madurai Kamaraj

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	S.Deepalakshmi	ICT Academy- Bridge 2020	Management	6700
2019	Mr. R. Vishnu Shankar	Quality Enhancement and Sustenance in Higher Education Challenges and Opportunities.	Management	250
2019	Dr. P. Suriyakala	Quality Enhancement and Sustenance in Higher Education Challenges and Opportunities.	Management	250
2019	Dr. S.D. Lawrence	Quality Enhancement and Sustenance in Higher Education Challenges and Opportunities.	Management	250
2019	Dr. M. Kanagasabapathy	Quality Enhancement and Sustenance in Higher Education Challenges and Opportunities.	Management	250
2019	Mrs. R. Vinitha	STRIDE Project Conference at New Delhi	Management	17749
2019	Dr. V. Kalavathi	STRIDE Project Conference at New Delhi	Management	17749
2019	Dr. R .Jaganath	STRIDE Project Conference at New Delhi	Management	17749
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6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Training to Operate Fire Extinguisher	10/01/2020	10/01/2020	Nill	20
2019	FDP	Nill	02/03/2020	02/03/2020	50	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	7	22/01/2020	11/02/2020	21
Refresher Course	9	18/11/2019	30/11/2019	12
Faculty Development Programme	68	18/05/2020	24/05/2020	7
Short Term Skill Training Programme	5	11/05/2020	17/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Incentives for attending conferences and workshops. Free medical and Eye Check up Camps. Yoga and Stress Management classes.	Free medical and Eye Check up Camps Yoga and Stress Management classes	Endowment Prizes and Management Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is performed by officials deputed from Trust office periodically and the reports are obtained before conduct of the external audit which is

normally done after the closure of the accounts in all respects. External Audit is done by the Statutory Auditors after 30th June of the subsequent year. During the course of Internal Audit, all required steps are taken to regularize the accounts and to obtain confirmations for the credit balances, to collect documentary evidences wherever inadequate in respect of payments, compliances of T.D.S. and Statutory Formalities and Reconciliation of Unit wise balances with the Control Accounts and Bank Reconciliations. The copy of the Internal audit report covering all matters related to maintenance of accounts is preserved. Subsequently, External Statutory Audit is conducted by the auditors and the final audit report with audit findings are submitted to the Management. The consolidation of the findings of the Institutions with Trust Central office has been completed and the annual returns have been submitted to Income tax Authorities, Registrar of Societies, and Tamilnadu and to the other relevant authorities concerned

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sri.M.S. Dharma Raja Endowment Prize (founded by Sri M.S.D. Chandrasekara Raja) Srimathi M.S.D.Ammani Ammal Endowment Prize (founded by Sri M.S.D. Chandrasekara Raja) Sri.T.C.Ramasamy Raja Endowment Prize	1561100	Medals, Construction of Smart Hall, Awards for Meritorious Students and Construction of History Museum
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6.4.3 – Total corpus fund generated

1561100

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	IQAC
Administrative	Yes	JD Office Government Agencies	Yes	Internal Auditors

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent – Teacher Association meetings are regularly conducted once in a semester. ? They give valuable suggestions to enhance the quality of amenities in the institution. ? To offer valuable feedback on curriculum enrichment
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6.5.3 – Development programmes for support staff (at least three)

? Yoga training programmes are conducted for non-teaching staff. ? Training on ICT programs are organized. ? Staff development programme on office automation are organized

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Three programmes were approved through RUSA 2.0 grant under Component 6 for Rs. 4 Crores. 1. M.Sc. Physics 2. M.Sc. Chemistry 3. B.Com (Professional Accounting) ? Participated in NIRF and Swachh Bharat Ranking. ? The Department of History and Commerce applied for research projects in ICHR and ICSSR. The Department of History received 3 project grants (Rs.725000) and one more grant to conduct a National Seminar (Rs.200000)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Discuss on Submission of IIQA , SSR and correction of feedback on curriculum from students	17/06/2019	17/06/2019	17/06/2019	20
2019	ICHR Sponsored Seminar on 150th Anniversary of Gandhiji: Relevance of Gandhian Principles in Present Scenario	18/10/2019	18/10/2019	19/10/2019	250
2019	Mock Peer-Team Visit	23/10/2019	23/10/2019	23/10/2019	24
2019	Seminar on Quality of Higher Education and Fostering Youth Entrepreneurship	06/11/2019	06/11/2019	06/11/2019	102
2019	NAAC Peer Team Visit - 3rd Cycle accreditation under RAF	18/12/2019	18/12/2019	19/12/2019	152

2020	NIRF 2020 participation	27/01/2020	27/01/2020	27/01/2020	12
2020	Discussion of Online feedback on curriculum from students	18/02/2020	18/02/2020	18/02/2020	24
2020	National Level Online Quiz Competition on Awareness of COVID - 19	13/05/2020	13/05/2020	13/05/2020	8
2020	Online Faculty Development Programme on Education: Past, Present and Future	28/05/2020	28/05/2020	28/05/2020	85
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk on “Child Abusive-Evil of Society” for freshers	10/07/2019	10/07/2019	385	353
Talk on “Sexual Harassment & Law” for freshers	07/08/2019	07/08/2019	415	400
Talk on “Promoting Gender Equality in making Future India” for Ist years	17/09/2019	17/09/2019	370	397
Programme on “Safety of Women in Today’s	11/12/2019	12/12/2019	360	462

Scenario" for Ist years				
International Women's Day Celebration	08/03/2020	08/03/2020	238	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	Nil
Ramp/Rails	Yes	12
Braille Software/facilities	No	Nil
Rest Rooms	Yes	7
Scribes for examination	Yes	10
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	06/07/2019	1	Motivational speech	Mental stress faced by Teen Age Girls	360
2020	1	Nil	23/05/2020	1	Webinar	Preservation of Butterflies	280
2020	1	Nil	25/05/2020	1	Webinar	Preservation of Amphibians	365
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook Calendar	15/07/2019	Monitoring the students who are adhering the code of conduct mentioned in the handbook and if any students violates the code may be warned their mentors and the respective Head of the Department. In case of further misbehaviours the student referred to the Discipline Committee would enquire him/her in the presence of their parents

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	450
Independence Day	15/08/2019	15/08/2019	235
Gandhi Jayanthi	30/09/2019	05/10/2019	440
National Vigilance Week	26/10/2019	31/10/2019	280
National Voters Day	25/01/2020	25/01/2020	320
Republic Day	26/01/2020	26/01/2020	210
International Womens Day	08/03/2020	08/03/2020	860
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Variety of Trees planted around the Campus 2. The college has established gardens for each department to be maintained by the respective students. 3. Usage of separate dustbins for biodegradable and non-biodegradable wastes. 4. Rain harvesting pits are wellmaintained in the campus. 5. Chemistry department uses H₂S gas in liquid form which reduces gaseous pollution in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 Title: Training for Banking Exams Objectives: The motive of this programme was to bring awareness regarding the Banking Examinations. Training was also a part of the programme. Another reason for such programme is to support students in the field of Bank Exams. The Context: Rural students are unaware of the opportunities after education. Hence, there is a crucial need to help them realize and create awareness about different options available to them. Bank jobs are one of the most reputed and sought-after jobs in the country. Every year students in enormous number appear for various bank exams. Amongst all the banking exams the easiest to crack is IBPS The Practice: The Placement Cell of the college organised a 15 days training programme in association with Crack with Jack, a leading IBPS coaching Academy. 120 students

participated in this programme held from 18th November 2019 to 3rd December 2019. This Banking Examination Training was ideal for those who were seeking guidance from experts and interaction with peers to ace banking entrance exams, like IBPS. It gave the concepts from the ground up helping students in preparing for these competitive exams. Students belong to rural background and need additional training to develop themselves for their career. Anyone can clear the bank exam without any coaching however they just need self-study and proper direction. Evidence of Success: The various exam preparation ideas introduced in the programme had helped in bringing positive change. Students are oblivious to the concept of getting extra training and prefer to overlook the potential of getting opportunities. This career decision then results in their social, financial and emotional well-being throughout. Problems Encountered: Time constrain was the biggest problem faced by the students. Though students were given proper guidance and direction for their continuous learning, students felt that the programme could be extended. BEST PRACTICE 2 Title: Inculcating the Habit of Reading through Illakkiya Vattam Objectives: This is formed to encourage the students to come forward and express themselves. The goal of Illakkiya Vattam (Literary forum) is to develop the habit of reading and bring awareness on literature to the students. The Context: The move was originated from the apprehension that the students develop an aversion to reading by the advent of various forms of modern electronic media. The Forum provides the students an ideal platform to discuss any book of their choice. It meets every fortnight for the presentation which invariably leads to lively discussion and debate. A student selects a book of his or her choice from any discipline and presents its content before an audience comprising students and teachers. They air their views and impressions in a perfectly healthy and academic ambience. Book reviews give books greater visibility and a greater chance of getting found by more readers. Students both undergraduate and post graduate streams come and join this forum to express their thoughts on the books they have read. The Practice: The Forum constitutes students and teachers of the college belonging to various disciplines. The students met every Wednesday for reviewing book they read in the previous week. The forum is opened for discussion after one student in reviews a book. Students present their books before everyone for opinions. The college Seminar hall was used for this purpose. The students were asked questions regarding the characters involved in the book and the tone used. Students are provided with a platform for exchange of ideas. Group discussion is held on a particular book to encourage the students to read the books with concentration. Apart from book presentations, the Forum has Coordinator who has been organizing seminars and issue-based discussions for promotion of reading and communication. Evidence of Success: Students started reading more and more books and by the end of the year there were students who were ready to organize more such events. Senior students helped their junior too join the forum and make use of it. Problems Encountered: Time constraint was the major problem faced by students. Several students had difficulty in expressing themselves due to lack of language fluency

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://rrc.ac.in/naac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Providing quality higher education to rural students is our Institute's vision as Higher education is the means of nation building through economic and social development and aims to create self-reliant and liberated human being, with

traditional cultural values and moral integrity. The institute has earned a unique fame in the district being one of the oldest institutions and providing quality education at feasible cost. The day to day affairs of the institution is designed in such a way to equip its students with deep knowledge and make students readily acceptable to the corporate world and promote entrepreneurship. With the mission, to inculcate the national spirit and instil a sense of social commitment in the minds of the youth to foster Universal Brotherhood and to promote the evolution of lawful and equitable society through higher education, our institute moulds the students with self-respect, tolerance, discipline, hard work and patriotism. Internal complaint committee has established to prevent sexual harassment. The institution promotes that sort of learning which will contribute to the all-round development of the individual by enabling its students to become self-reliant. Various Social events carried out for enrichment of students through its extensional activities like NCC, NSS, EDC, etc. Institute provide students prerequisite training for building and developing competencies for the placement. Reader's Forum has been formed which supports the students to cultivate the habit of reading, which is beneficial for mental stimulation, stress reduction and vocabulary expansion. The academic results of the college have proved the institutional consistency by providing many University rank holders every year. The college follows well designed plan for teaching.

Provide the weblink of the institution

<https://rrc.ac.in>

8.Future Plans of Actions for Next Academic Year

- To introduce Professional Accounting Programme at the UG level.
- To start Institutional Innovation Council (IIC) to promote Innovations, IPR and Entrepreneurship among students in the campus.
- To initiate Pre-incubation centre.
- To start Entrepreneurship Development Cell (EDC).
- To start Rural Entrepreneurship Development Cell (RED Cell) in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Government of India and aims to encourage student community to take up rural entrepreneurship activities.
- To conduct more number of Online International, National and State level workshops, conference / Webinars sponsored by UGC, ICSSR, ICHR, DST, TNSCST and other government agencies to enrichment the curriculum.
- To organised Capacity building programmes and skill enhancement initiatives on soft skills, language and communication skills, life skills (Yoga, Physical fitness, health and hygiene and ICT/Computing skills) in association with external agencies.
- To give special training Programmes for Competitive examinations.
- To motivate the teaching faculty to enhance the citations in SCOPUS, Google Scholar, Web of Science, Indian Citation Index and UGC Care list journals.
- To make collaborative quality initiatives with other Higher Education Institution and Universities on Research and Extension Areas.
- To construct more classrooms.
- To construct History Museum and Mini-conference hall.
- To expedite the construction of Alumni Association Auditorium (AAA) project.
- To conduct the Academic Audit.
- To motivate students and faculty to participate in various extension activities with Government organisation and non-government organisation on Swachh Bharat, UBA 2.0, HIV/AIDS and health awareness, Gender Sensitization programmes for holistic development.
- To take environment and energy initiatives on Green, Energy and Environment Audit.
- To enhance the quality standards, it is proposed to go for ISO certification process.